

Hetrosa, Mark Anthony J.

Website: www.markanthonyhetrosa.online
E-mail Address: markanthonyhetrosa@gmail.com



Resume Summary

Current Position : ICT Administrator in Davao Del Sur Electric Cooperative, Inc. (June 2016 – Present)
: Data Protection Officer
: Freelance Software Developer
Current Specialization : IT/Computer - Hardware and Software, Cybersecurity, Data Protection Law
Highest Education : Masters Degree in Information Technology
Years of Experiences : Fifteen (15) Years

Management Capabilities and Skills

- Can develop software applications (Desktop, Mobile and Web Application)
- Can configure network and manage firewall configuration
- Can work with multiple programming platforms and databases
- Knowledge of Windows and Linux operating system
- Can manage and work with Virtualization Environment
- Programming/Scripting Languages: Visual Basic, Microsoft Visual Studio .Net, Javascript, CSS, PHP, JAVA, Android Programming
- Firewall Environment: Palo Alto Firewall
- System: Windows and Android Platform
- Databases: Microsoft SQL Server, Microsoft Access, MySQL, and SQLite Database
- Software: Microsoft Applications, Adobe Application, Crystal Reports, VMWare VSphere Virtualization Environment
- Operating System: Windows Operating System and Linux Operating System
- Knowledge about Troubleshooting and Networking
- Knowledge about Virtualization Environment
- Manages the data center and computer host systems, including hardware, software and equipment, such as air-conditioning system, UPS (uninterrupted power system), security camera and fire protection systems;
- Basic Knowledge about Lay-outing and Photo Editing
- Basic CISCO Networking and Technical Skill
- Training and Certification on Cybersecurity Platform
- Knowledge on Data Protection Law and General Data Protection Regulation Law
- Certified on Data Protection Accountability, Compliance, Ethics Level 1 Program of the National Privacy Commission of the Philippines
- Efficient Programming skills and experience
- Competent, with good communication and interpersonal skills
- Responsible and independent
- Initiative and ability to work with minimum supervision
- With flexibility skills in terms of work given and can perform multitasking
- Have a positive work attitude and willing to learn more

Certifications

1. Certified Information System Security Officer (CISSO)
2. Certified Professional Ethical Hacker (CPEH)
3. Certified Vulnerability Assessor (CVA)
4. Certified Information Security Management Systems – Lead Auditor (CISMS – LA)
5. Certified Information Security Management Systems – Lead Implementer (CISMS – LI)
6. Data Protection Officer ACE Level 1 Certified

Employment History

June 2016 – Present

1. DAVAO DEL SUR ELECTRIC COOPERATIVE, INC. (DASURECO)

Position Title (Level) : ICT Administrator (1-5 Years Experienced Employee)
Specialization : IT/Computer - Hardware and Software
Role : Software Engineer/Programmer/Technical Support/I.T Infrastructure Management
Industry : Distribution Utility
Work Description : Responsible for technical design, planning, and implementation. Serve as a technical expert in the area of system administration for complex operating systems. Recommends the redesign and configuration of operating system and system applications. Investigate and analyze the feasibility of system requirements and develop system specifications. Manages the data center and computer host systems, including hardware, software and equipment, such as air-conditioning system, UPS (uninterrupted power system), security camera, alarm system and fire protection systems;

October 2017 - Present

2. DAVAO DEL SUR ELECTRIC COOPERATIVE, INC. (DASURECO)

Position Title (Level) : Appointed as Data Protection Officer
Specialization : Data Protection Law
Role : Obligated to monitor internal compliances and ensure that the company or organization Processes personal data in compliance with applicable data protection laws. Serve as the contact person of the PIC or PIP vis-à-vis data subjects, the NPC, and other authorities in all matters concerning data privacy or security issues or concerns and the PIC or PIP.
Industry : Distribution Utility
Work Description : Monitor the organization's compliance with the Data Privacy Act, issuance, and guidelines by the National Privacy Commission. Serve as the contact person of government entities and private individuals relating to all matters concerning data privacy and security issues or concerns. Inform, advice and issue recommendations to the organization and its management relating to its data processing activities. Identify and maintain processing activities, measures, projects, programs, or systems and records. Check for compliance of 3rd party service providers whom uses the data of the organization and its customers as well as any relative Data Sharing Agreement and other contractual obligations. Conduct Privacy Impact Assessments about the organization's internal systems as well as its products and services.

June 2016 – August 2022

3. DAVAO DEL SUR ELECTRIC COOPERATIVE, INC. (DASURECO)

Position Title (Level) : ICT Administrator (1-5 Years Experienced Employee)
Specialization : IT/Computer - Hardware and Software
Role : Software Engineer/Programmer/Technical Support/I.T Infrastructure Management
Industry : Distribution Utility
Work Description : Responsible for technical design, planning, and implementation. Serve as a technical expert in the area of system administration for complex operating systems. Recommends the redesign and configuration of operating system and system applications. Investigate and analyze the feasibility of system requirements and develop system specifications. Manages the data center and computer host systems, including hardware, software and equipment, such as air-conditioning system, UPS (uninterrupted power system), security camera, alarm system and fire protection systems;

December 2012 - June 2016

3. DAVAO DEL SUR ELECTRIC COOPERATIVE, INC. (DASURECO)

Position Title (Level) : Computer Programmer (4 Years Experienced Employee)
Specialization : IT/Computer - Software
Role : Software Engineer/Programmer/Technical Support
Industry : Distribution Utility
Work Description : Software Developer, Maintain and enhance the existing system of the Cooperative.

July 2008 – December 2012

4. DIGITAL DATA CORPORATION

Position Title (Level) : Systems Developer (1-4 Years Experienced Employee)
Specialization : IT/Computer - Software
Role : Software Engineer/Programmer
Industry : Computer / Information Technology (Software)
Work Description : Develop and Maintain software applications for Distribution Utilities and Water Utilities.

Educational Background

Year Graduated : 2023
Degree : Post Graduate
Master in Information Technology
Notre Dame of Dadiangas University, Philippines

Year Graduated : 2008
Degree : College Graduate
Bachelor of Science in Information Technology
Notre Dame of Kidapawan College, Philippines

Year Graduated : 2004
High School Diploma
Notre Dame of Kidapawan College High School Department, Philippines

Year Graduated : 2000
Elementary Diploma
Notre Dame of Kidapawan College Elementary Training Department,
Philippines

Personal Particulars

Date of Birth : September 06, 1987
Gender : Male
Nationality : Filipino
Language : Cebuano, Tagalog, Illonggo, English
Civil Status : Married
Religion : Roman Catholic
Availability : Immediate

Current Address

Blk. 1, Lot 9, Villa De Salvacion
Sto. Nino, Tres De Mayo
Digos City, Davao Del Sur
Philippines 8002